

CABINET FORWARD WORK PLAN


1 JUNE 2022 TO 30 SEPTEMBER 2022

Published on 20 May 2022

Republished on 31 May 2022 to include additional items on (1) Furlong Close and (2) the Wiltshire Towns Programme Update

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
 - exceeds £4million including any optional extension period; or
 - involves the transfer of 50 or more employees in or out of the council; or
 - relates to a matter which is commercially, politically or strategically sensitive.
7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Cllr Richard Clewer	Leader of the Council and Cabinet Member responsible for Climate Change, Military-Civilian integration, Economic Development, Heritage, Arts, Tourism and Health & Wellbeing
Cllr Laura Mayes	Deputy Leader of the Council and Cabinet Member responsible for Children’s Services, Education and Skills
Cllr Ian Blair-Pilling	Cabinet Member responsible for Public Health, Public Protection, Leisure, Libraries, FM and Operational Assets
Cllr Nick Botterill	Cabinet Member responsible for Finance, Development Management, Strategic Planning
Cllr Ashley O’Neill	Cabinet Member responsible for Governance, IT, Broadband, Digital, Licensing, Staffing, Communities and Area Boards
Cllr Mark McClelland	Cabinet Member responsible for Transport, Waste, Street Scene and Flooding
Cllr Jane Davies	Cabinet Member responsible for Adult Social Care, SEND and Transition, Inclusion
Cllr Phil Alford	Cabinet Member responsible for Housing, Strategic Assets, Asset Transfer

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to committee@wiltshire.gov.uk by 12.00 noon three clear working days before the meeting. Please contact Democratic Services on 01225 718221 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
21 June 2022						
21 Jun 2022 Capital Strategy for Early Years Provision	Non-Key The LA has a statutory duty to provide sufficient childcare and a policy is required to agree how to replace 23 temporary units that house early years provision.	Early years providers Consult with providers who occupy the buildings		Cllr Laura Mayes laura.mayes@wiltshire.gov.uk	Lucy-Anne Bryant lucy-anne.bryant@wiltshire.gov.uk Helen Jones (Director - Procurement and Commissioning)	Open
21 Jun 2022 Children's Centre Services Contract Extension	Key Decision Paper to request that the current children's centre contract is extended for another year to allow for development of Family Hubs	Consultation with providers has taken place		Cllr Laura Mayes laura.mayes@wiltshire.gov.uk	Gary Binstead gary.binstead@wiltshire.gov.uk Helen Jones (Director - Procurement and Commissioning)	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>21 Jun 2022 Integrated Care System</p>	<p>Non-Key An update following the report to Cabinet in December</p>	<p>N/A. The development of the ICS is a statutory requirement</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>David Bowater david.bowater@wiltshire.gov.uk</p> <p>Lucy Townsend (Corporate Director - People)</p>	<p>Open</p>
<p>21 Jun 2022 Procurement of Passenger Transport Contracts</p>	<p>Key Decision To ensure that Wiltshire Councils passenger transport contracts can be procured in an efficient and transparent manor, whilst maximising the market and potential cost savings. Approval to renew the Dynamic Purchasing System (DPS) for Passenger Transport Services in Wiltshire.</p>	<p>Consultation with members</p>		<p>Cllr Dr Mark McClelland mark.mcclelland@wiltshire.gov.uk</p>	<p>Jason Salter jason.salter@wiltshire.gov.uk Tel: 01225 713334</p> <p>Peter Binley</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>21 Jun 2022 Disposals Programme Update</p>	<p>Non-Key A report to update Cabinet on the property disposal programme and to seek to declare properties surplus to requirements.</p>	<p>Relevant officers, members and partners. The surplus property procedure includes full consultation with heads of service, local members and town/parish councils.</p>		<p>Cllr Phil Alford Phil.Alford@wilts-hire.gov.uk</p>	<p>Robert Scott Robert.Scott@wiltshire.gov.uk</p> <p>Simon Hendeley (Director - Assets and Commercial Development)</p>	<p>Open</p>
<p>21 Jun 2022 PHNS Future Delivery Model</p>	<p>Key Decision A report to enable the Cabinet to decide on the future delivery model for Wiltshire Public Health Nursing Services</p>	<p>A comprehensive stakeholder review took place to inform this report.</p>		<p>Cllr Ian Blair-Pilling, Cllr Laura Mayes ian.blair-pilling@wiltshire.gov.uk, laura.mayes@wiltshire.gov.uk</p>	<p>Sally Johnson sally.johnson@wiltshire.gov.uk</p> <p>Helen Jones (Director - Procurement and Commissioning) , Kate Blackburn (Director - Public Health)</p>	<p>Part exempt</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>21 Jun 2022 Change in commissioning care at Furlong Close</p>	<p>Key Decision Furlong Close is currently residential care. There is an intention to change its use to Supported Living</p>	<p>Friends & Families of Furlong Close Cabinet members</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Helen Jones helen.jones@wiltshire.gov.uk</p> <p>Helen Jones (Director - Procurement and Commissioning)</p>	<p>Open</p>
<p>21 Jun 2022 Update on the Wiltshire Towns Programme</p>	<p>Non-Key An update report on activity delivered and planned for the Wiltshire Towns Programme</p>	<p>The process for consultation and engagement is set out in the report</p>		<p>Leader of the Council and Cabinet Member for Climate Change, Military-Civilian Integration, Economic Development, Heritage, Arts, Tourism, and Health and Wellbeing</p>	<p>Victoria Moloney victoria.moloney@wiltshire.gov.uk</p> <p>Parvis Khansari (Corporate Director - Place)</p>	<p>Open</p>
<p>12 July 2022</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>12 Jul 2022 Wiltshire Independent Living Strategy 2022-2027</p>	<p>Key Decision This strategy aims to maximise the independence, choice and control for people with a learning disability, mental health condition and/or autism spectrum condition in Wiltshire by providing the right accommodation and support in the right place at the right time.</p> <p>Our focus in Wiltshire is to move away from residential care and ensure that everybody who can hold their own tenancy is given the support to do so. This means both developing new supported accommodation and providing care packages to enable people to live in the community.</p> <p>We currently face several challenges which stop us realising this vision. The strategy identifies these challenges and sets out a plan of action as to how we can overcome them.</p>	<p>The vision and objectives of this strategy are based on what people in Wiltshire say they want from accommodation and support. The strategy describes co-production and engagement with adults, young people and carers. The strategy has also had significant input from the multi-agency Wiltshire Accommodation Steering Group, which includes reps from children's and adult social care, joint commissioning, housing, CCG, voluntary sector (Wiltshire CIL and Wiltshire PCC) and provider market.</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Robert Holman</p> <p>Helen Jones (Director - Procurement and Commissioning)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>12 Jul 2022 Domestic Abuse External Grant Allocation - Year Two (2022-23)</p>	<p>Key Decision Wiltshire are in receipt of year two funding under the Domestic Abuse Act 2021 of £832,348; this paper seeks cabinet endorsement of the proposals for its use in the provision of support to victims and their families experiencing domestic abuse and staying in safe accommodation.</p>	<p>This process has been discussed in consultation with the Corporate Director of Resources (S. 151 Officer), Director Legal and Governance, Director of Public Health and the Cabinet Member for Public Health. Health Select Committee received a presentation on the proposals for yr 1 in September 2021 and will be receiving an update on progress in summer 2022, which will include the update on yr 2 proposals.</p>		<p>Cllr Ian Blair-Pilling ian.blair-pilling@wiltshire.gov.uk</p>	<p>Hayley Morgan Kate Blackburn (Director - Public Health)</p>	<p>Open</p>
<p>12 Jul 2022 Future High Street Fund - Trowbridge Town Hall Refurbishment and Asset Transfer</p>	<p>Non-Key An update of progress and outcomes for the refurbishment of Trowbridge Town Hall and to seek confirmation of end user and basis of asset transfer.</p>	<p>Councillors, partners, stakeholders and the public have been involved in the consultation process. A full consultation exercise has been undertaken on the wider FHSF process in Trowbridge, which has helped to inform the outcomes at the Town Hall.</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Robert Scott Robert.Scott@wiltshire.gov.uk Peter Binley</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>12 Jul 2022 Future Chippenham</p>	<p>Key Decision Cabinet will be asked to consider the revised grant determination agreement with Homes England, heads of terms with landowners and procurement criteria of a joint venture partner</p>	<p>Councillors , land owners and soft market testing with potential JV partners. In writing and meetings</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Simon Hendey simon.hendey@wiltshire.gov.uk</p> <p>Simon Hendey (Director - Assets and Commercial Development)</p>	<p>Part exempt</p>
<p>August 2022 - No meeting</p>						
<p>6 September 2022</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>6 Sep 2022 Financial Year 2022/23 - Quarter One Revenue Budget Monitoring</p>	<p>Non-Key Update report on the financial revenue budget monitoring position and forecasts as at the end of the first quarter 2022/23</p>	<p>None required</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Andy Brown, Lizzie Watkin, Leanne Sykes, Marie Taylor andy.brown@wiltshire.gov.uk, lizzie.watkin@wiltshire.gov.uk, leanne.sykes@wiltshire.gov.uk, marie.taylor@wiltshire.gov.uk</p> <p>Andy Brown</p>	<p>Open</p>
<p>6 Sep 2022 Commissioning Pathway 2 beds</p>	<p>Key Decision The Better Care Fund review of bedded care for hospital discharge recommended the development of a jointly agreed new bed model , to commissioned on behalf of the CCG and Council, with better outcomes and improved value for money</p>	<p>This commissioning plan was developed with BSW CCG and independent provider organisations. Further consultation with councillors ,public, customers and carers will be conducted prior to final draft</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Helen Mullinger helen.mullinger@wiltshire.gov.uk</p> <p>Helen Jones (Director - Procurement and Commissioning)</p>	<p>Open</p>
